



MAHENDRA ARTS & SCIENCE COLLEGE

(Autonomous)

Affiliated to Periyar University, Salem.

**Accredited by NAAC with 'A' Grade & Recognized u/s 2(f) and 12(B) of the UGC Act 1956
Kalippatti - 637 501, Namakkal (Dt), Tamil Nadu.**

Details of monitoring Committee composition and minutes of the committee meeting, number of Programmes organized and reports of the various programmes

S.No	Content
1.	Disciplinary Committee
2.	Anti-Ragging Committee
3.	Anti-Ragging Squad
4.	Minutes of Anti-Ragging Committee

PRINCIPAL

**MAHENDRA ARTS & SCIENCE COLLEGE
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Kalippatti (PO) - 637 501, Namakkal (Dt)



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S.No	Name of the Committee	Co-ordinator
1.	STUDENT GRIEVANCE AND REDRESSAL COMMITRTEE	Dr. RAMANITHILAGAM, M.B.A., Ph.D.,
2.	DISCIPLINE COMMITTEE	Dr. S. KUMARAVEL, M.Sc., M.Phil., Ph.D.,

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DISCIPLINARY COMMITTEE

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CONSTITUTION OF THE COMMITTEE

DISCIPLINARY COMMITTEE

This is to inform that a new Disciplinary committee has been constituted with Dr. S. Kumaravel as the Coordinator for the academic year 2020-2021. I request all the faculty members to extend their full support and cooperation for the successful functioning of the committee. The members of the committee are listed below

Committee Members

S.No	Committee Members	Position
1	Dr. S. Kumaravel, Controller of Examinations	Coordinator
2	Dr. K. Selvaraj, HOD of Commerce	Member
3	Dr. T. Selvankumar, HOD of Bio Technology	Member
4	Mr. P. Gopalakrishnan, HOD of Mathematics	Member
5	Mrs. R. Rathika, Assistant Professor of Bio Technology	Member
6	Dr. J. Josephine Daisy, HOD of Commerce CA	Member
7	Mrs. R. Sridevi, HOD of English	Member

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DISCIPLINARY COMMITTEE MEETING

Date: 04.08.2020

Place: Google meet

Time: 10 am

Meeting Mode: Online meeting

Decisions:

1. The staff and students are advised not to come to college campus and follow the SOP in view of COVID-19.
2. Heads are requested to monitor online classes regularly and report to the Principal.
3. Heads are informed to send the online class links to the Principal.
4. Disciplinary committee meeting will take place once the college reopens.
5. The Online class handing faculty members are informed to record the online lecture.

Committee Members

S.No	Committee Members	Position
1	Dr. S. Kumaravel, Controller of Examinations	Coordinator
2	Dr. K. Selvaraj, HOD of Commerce	Member
3	Dr. T. Selvankumar, HOD of Bio Technology	Member
4	Mr. P. Gopalakrishnan, HOD of Mathematics	Member
5	Mrs. R. Rathika, Assistant Professor of Bio Technology	Member
6	Dr. J. Josephine Daisy, HOD of Commerce CA	Member
7	Mrs. R. Sridevi, HOD of English	Member


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Ref : MASC/ARC/2020

04.12.2020

The Anti Ragging Committee and Anti Ragging Squad are reconstituted as per the affiliation format of Periyar University, Salem, based upon the Guidelines in Appendix 12 of UGC Regulations 2013 and vide clause 4 of UGC regulations F.NO.37-3/legal/UGC/2009

Anti Ragging Committee

Name and Designation	Position	Mobile Number	E-Mail
Dr. S. Arjunan Principal	Chairperson	9894264220	principal@mahendraarts.org
Mr. Uma Shankkar, Inspector of police, Mallasamudram	Member	9498167667	-
Mr. Anburajan, Revenue Inspector, Mallasamudram	Member	9047385424	-
Dr. T. Selvankumar HOD – Bio-Tech	Member Representative of Parents	9443470394	hodbiotech@mahendraarts.org
Dr. J. Josphine Daisy HOD – Commerce CA	Member Representative of Parents	9443413875	hodcomca@mahendraarts.org
C. Hariharan I BA Tamil	Member Representative of Students	-	-
R. S. Sanjeevi III B.Sc. Physics	Member Representative of Students	-	-
A. Ashok III BBA	Member Representative of Students	-	-
M. Balamurugan III B.Sc. C.S.	Member Representative of Students	-	-
Mr. RajVikas Administrative Officer	Member Representative of Non-Teaching Staff	9994944343	rajvikassao@gmail.com

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Anti Ragging Squad

Name and Designation	Position	Mobile Number	E-Mail
Dr. S. Arjunan Principal	Chairperson	9894264220	principal@mahendraarts.org
Dr. T. Selvankumar HOD - Bio-Tech	Member	9443470394	hodbiotech@ mahendraarts.org
Dr. J. Josphine Daisy HOD – Commerce CA	Member	9443413875	hodcomca@ mahendraarts.org
Dr. K. Selvaraj HOD - Commerce	Member	9894717781	hodcomca@ mahendraarts.org
Dr. S. ShanmugaSundaram HOD - Statistics	Member	9994796404	hodstat@ mahendraarts.org
Dr. R. Sundaramoorthy HOD - Tamil	Member	7904777982	hodtamil@ mahendraarts.org
Dr. V. Hariharan HOD - Physics	Member	9787106609	hodphysics@ mahendraarts.org
Mr. P. Gopalakrishnan HOD - Maths	Member	8248187845	hodmaths@ mahendraarts.org
Mrs. R. Sridevi HOD - English	Member	9149388228	hodenglish@ mahendraarts.org
Mrs. M. Sumathi HOD - CS	Member	9940961476	hodcs@ mahendraarts.org
Mr. C. Sasikumar HOD - BBA	Member	9847260369	hodbba@ mahendraarts.org

- Copy to all Members for information and record
- To be read in all classrooms
- Copy displayed in notice boards (college and hostels) for information of students
- File

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Ref : MASC/MEETING/2020-21/01

24.12.2020

All Members of the Anti Ragging Committee and Anti Ragging Squad are informed to attend a meeting at Meeting Hall On 25.12.2020 at 3.00 PM.

AGENDA

- Introduction of New Committee Members
- Measure for Prevention of Ragging
- Monitoring Mechanism
- Action to be Taken for indulging Ragging
- Duties and responsibilities of Committee and Squad
- Any other Matters


Principal
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Information to:

Administrative Director

Copy to:

COE, MASC Office


Principal
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Ref : Anti Ragging Committee Meeting/2020/01

25.12.2020

Minutes of the Anti Ragging Committee Meeting

The Principal Conducted a Meeting with the Members of the Anti Ragging Committee on 25.12.2020 at 3.00 pm in Meeting Hall and Discussed the Following Points.

S.No	Points Discussed	Target Date	Responsibility
1.	Principal had welcomed all members of the Anti Ragging Committee and informed them that the anti ragging committee is constituted and its purpose	NA	NA
2.	Principal created awareness amongst students about the means of ragging what all constitutes ragging (as per section 3 of UGC guidelines and notifications). Also read out the definition of ragging as notified by UGC in its 3 rd amendment in UGC regulations on 29 th June 2016 to expand the definition of ragging including the paragraph in section 3(i)	NA	NA
3.	Read out the administrative action to be taken against those involved in ragging (as per measures defined in section 9 of UGC guidelines and notification)	NA	NA
4.	informed the members of the committee about their duties and responsibility and asked them to be vigilant and pass the information to the anti ragging squad , HODs and principal immediately if there are any instances of ragging or related issues	Continuous	All Members
5.	Informed all the HODs to ask the class advisers to read the UGC regulations on anti ragging in all classes in order to create awareness and make very student to file the anti ragging affidavit online and submit the printed copy duly signed by both the student and parent.	26.12.2020	All HODs and Class Advisers

Copy to:

- All Members for Information Needful Action
- HODs Circulate it Among for Information and Needful Action
- File


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ANTI RAGGING SQUAD

S.No	Name and Designation	Position
1	Dr. S. Arjunan Principal	Chairperson
2	Dr. T. Selvankumar HOD - Bio-Tech	Member
3	Dr. J. Josphine Daisy HOD – Commerce CA	Member
4	Dr. K. Selvaraj HOD - Commerce	Member
5	Dr. S. ShanmugaSundaram HOD - Statistics	Member
6	Dr. R. Sundaramoorthy HOD - Tamil	Member
7	Dr. V. Hariharan HOD - Physics	Member
8	Mr. P. Gopalakrishnan HOD - Maths	Member
9	Mrs. R. Sridevi HOD - English	Member
10	Mrs. M. Sumathi HOD - CS	Member
11	Mr. C. Sasikumar HOD - BBA	Member


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Attendance of Anti Ragging Committee Meeting Members

S.No	Name of the Member	Designation/Class
1	Dr. S. Arjunan	Principal
2	Mr.Uma Shankkar,	Inspector of police, Mallasamudram
3	Mr. Anburajan,	Revenue Inspector, Mallasamudram
4	Dr. T. Selvankumar	HOD – Bio-Tech
5	Dr. J. Josephine Daisy	HOD – Commerce CA
6	C. Hariharan	I BA Tamil
7	R.S.Sanjeevi	III B.Sc. Physics
8	A. Ashok	III BBA
9	M. Balamurugan	III B.Sc. C.S.
10	Mr. RajVikas	Administrative Officer


Principal

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Kalippatti – 637501, Namakkal District, Tamil Nadu

Ref : Anti Ragging Committee Meeting /2020/01

25.12.2020

Minutes of the Anti Ragging Committee Meeting

Members Present:

- | | | |
|---------------------------|---|-------------------------|
| 1. Dr. S. Arjunan | : | Head of the Institution |
| 2. Dr. T. Selvankumar | : | Member and Faculty |
| 3. Dr. J. Josephine Daisy | : | Member and Faculty |
| 4. P. Raja | : | Parent |
| 5. Kokila | : | Parent |
| 6. C. Hariharan | : | Student |
| 7. Mr. RajVikas | : | Non-Teaching Staff |

Resolutions:

1. Resolved to place a Notice board in front of the college.
2. Resolved to conduct awareness programs for Anti Ragging.
3. Resolved to place a complaint box in front of the Principal office.
4. Resolved to monitor the college campus for ragging by the monitor cell.
5. Resolved to register the students in Anti Ragging cell.

1. Action taken report for any Ragging incident, if any - Nil

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